

**ACADEMIC COMMON MARKET**  
**Certification Process**  
**State of Arkansas**

- Submit a copy of the letter from the institution's Office of Admissions that verifies unconditional acceptance into a degree program approved for the Academic Common Market (ACM), and the Application for Certification to:

**ACADEMIC COMMON MARKET**  
**Arkansas Division of Higher Education**  
**101 E. Capitol Ave., Suite 300**  
**Little Rock, Arkansas 72201**

- Be sure to include copies of documentation to prove Arkansas residency. (An individual must be a legal resident of the State of Arkansas for six continuous months prior to applying for ACM certification. An individual living in Arkansas solely for the purpose of attending an Arkansas college or university is not a legal resident of the state and cannot be certified for the Academic Common Market. A non-resident student must live in Arkansas for six continuous months following graduation from an Arkansas college or university to be eligible for participation in the Academic Common Market.)
- The certification will be mailed to the ACM Coordinator at the institution listed on the application.
- Questions should be addressed to the Arkansas State Coordinator, Tracye McKeown.

**Telephone – 501.371.2021**

**Email – [Tracye.McKeown@adhe.edu](mailto:Tracye.McKeown@adhe.edu)**